



DEPARTMENT OF THE AIR FORCE MINOT AIR FORCE BASE NORTH DAKOTA

MEMORANDUM FOR ALL 5 BW AND 91 MW PERSONNEL

FROM: TEAM MINOT WING COMMANDERS

SUBJECT: Updated HPCON BRAVO PLUS Guidance

References:

- (a) Installation Memorandum, Renewal of Declaration of Public Health Emergency – COVID-19, 2 August 2021
- (b) Deputy Secretary of Defense Memorandum, "Updated Mask Guidance for all DoD Installations and Other Facilities," 28 July 2021
- (c) <https://covid.cdc.gov/covid-data-tracker/#county-view>
- (d) Secretary of the Air Force Memorandum, "Department of the Air Force (DAF) Guidance for Commander' Risk-Based Responses and Implementation of the Health Protection Condition Framework During the Coronavirus Disease 2019 Pandemic," 19 May 2021
- (e) Installation Memorandum, "Updated Exception to Policy with respect to SECDEF Policy on Mask Wear and Social Distancing," 6 August 2021
- (f) Secretary of Defense Memorandum, "Use of Masks and Other Public Health Measures," 4 February 2021
- (g) Secretary of the Air Force Memorandum, "Department of the Air Force Guidance on Use of Masks," 16 February 2021

1. After an assessment of recent COVID-19 cases on the installation and in the surrounding counties that indicate continued and increased spread of COVID-19, as well as increased impact of COVID-19 on unvaccinated personnel vs vaccinated personnel, we are revising and issuing this guidance to military members, DoD civilians, and families who are associated with Minot AFB. This memo supersedes any policy previously published on the installation addressing HPCON guidance. These measures are implemented to protect our military mission and safeguard and promote the morale and usefulness of members of the command. These measures remain subject to change upon re-evaluation. This order may be enforced against anyone physically present on Minot AFB. This pertains to active duty military members (to include members of the reserve component, identified under 10 U.S.C § 10101, currently serving on active duty orders) assigned to or present upon Minot AFB and civilians present on this installation (e.g., DoD Civilian employees, dependents, retirees, contractors, etc.). All Active Duty members must adhere to this guidance regardless of duty status (e.g., while on leave), and includes those here on TDY status and/or visiting Minot AFB. All personnel are highly encouraged to adhere to this policy.

2. Under the advisement of our local Public Health Emergency Officer (PHEO), we have transitioned into HPCON BRAVO PLUS as we continue to monitor closely the cases in the local community. The following measures will take effect immediately.

- a. Wear of cloth face coverings on Minot Air Force Base. All Minot AFB personnel will wear facial coverings at all indoor locations, in vehicles with others (excluding family members or significant others), or outdoors and unable to remain at least six feet away from others (excluding family members or significant others), unless they are:
 - (1) In an office or vehicle by themselves; or
 - (2) Actively eating or drinking, or
 - (3) Fully vaccinated (vaccine series completion plus two weeks) and the CDC does not list Ward County, ND as "substantial" or "high" community transmission (reference (c)). Fully vaccinated (vaccine series completion plus two weeks) and 5 BW/91 MW Commanders grant authorization to stop mask wear for vaccinated personnel based on CDC level and Deputy Secretary of Defense Memorandum (reference (b)).

- (4) While off-base, Active Duty personnel will wear a cloth face covering while in any indoor facility, and outdoors when social distancing cannot be maintained (excluding family members or significant others). All civilians and dependents are encouraged to adhere to this policy.
- b. All visitors to the 5th Medical Group building and the Minot AFB Visitor Control Center will be required to wear facial coverings. Medical Staff will follow all CDC guidance for healthcare personnel.
- c. To reduce the potential for COVID-19 exposure, all active duty personnel will avoid the 3 C's at all times: Crowding, Closed Spaces, Close Contacts.
 - (1) Indoor gatherings (on-base/off-base) are limited to 50% of the room's fire code capacity, not to exceed 100 persons. Unit Commanders are authorized to deviate from this requirement to meet their mission needs. All personnel will wear masks. On-base schools and religious services are exempt from this 50% capacity requirement. Mask wear for on-base schools will be determined by Minot School District Guidance in conjunction with Wing leadership.
 - (2) At the unit commander's discretion, work centers are encouraged to utilize telework or alternate work schedules for personnel, especially those who are considered **high risk** or for mission related considerations.
 - (3) Unit commanders are responsible for ensuring face-to-face meetings are limited to mission essential only. All other should be conducted through remote/virtual means.
 - (4) Airmen operating shared vehicles must sanitize high-touch vehicle surfaces at the beginning and end of use.
- d. The following restrictions have been imposed to minimize the exposure of COVID-19 to Active Duty personnel. All civilians and dependents are encouraged to adhere to this policy as well.
 - (1) All members are encouraged to focus on purchasing needed items and discouraged from browsing ("Buy-Don't Shop").
 - (2) When physical distancing is not maintained by the venue the following are off limits: casinos or other gambling establishments, indoor rallies, fairs, concerts, conventions, and trade shows (>100 people).
 - (3) Movie theaters are off limits if face coverings and physical distancing are not required.
 - (4) Any establishment whose primary purpose is to serve alcohol (bar) are off limits for active duty personnel.
 - (5) Vaccinated Personnel:
 - i. Active duty who are fully vaccinated are authorized to dine-in at restaurants.
 - ii. Active duty who are fully vaccinated are authorized to continue to utilize all personal services (haircuts, salons, nail services, spa services, tattoos, etc.) off-base.
 - iii. Active duty who are fully vaccinated will follow the installation mask ETP letter signed 6 Aug 2021 (reference (e)). Additionally, active duty who are vaccinated will be required to wear masks while competing in indoor close contact sports.
 - (6) Unvaccinated Personnel:
 - i. For active duty who are unvaccinated (have not completed the two weeks after receiving the final dose of a vaccination protocol) are only permitted to get take out and/or delivery from off-base restaurants. At this time you may continue to dine-in at on base establishments.
 - ii. Active duty who are unvaccinated, only essential personal services are authorized; nail salons, spa services, and tattoo parlors are off limits.
 - iii. Active duty who are unvaccinated will be required to wear masks while indoors at the base gym, this includes close contact sports and any non-aerobic activity. Additionally, active duty who are unvaccinated will be required to wear masks while competing in all close contact sports, indoors or outdoors.

3. The following travel guidance applies to Team Minot Airmen for Leave, TDY, Passes, and Medical appointments outside of the safe travel area.

- a. All leave outside the defined local area will be approved by unit commanders. Local area is to be defined by local unit commanders IAW rules defined in AFI 36-3003.
- b. Team Minot Airmen who wish to travel outside of the local area (as defined by their unit commander) or cross an international border, need approval by their unit commander. The unit commander will determine if a restriction-of-movement (ROM) plan is required and develop one if needed. Note: Unit Commanders may consider whether or not the member is fully vaccinated IAW CDC guidelines.

4. To ensure past COVID-19 mitigation efforts are not undone, please continue to follow CDC, State, and local guidance and practice preventive measures. Team Minot members who are given an isolation order after receiving a positive test result are required to ensure their household members enter the appropriate quarantine protocol. Please contact Public Health or your chain of command with questions.

5. Safe and accessible child care is also a key component of mission readiness for both wings. In order to preserve this critical capability, the Child Development Center (CDC), Youth Center (YC), School Age Program (SAP), and Family Child Care (FCC) homes will implement the following screening criteria for children placed in their care:

- a. Have you or your child had a fever, experienced cough, chills, headaches, or any other COVID-19 related symptoms within the last 24 hours?
- b. Has anyone in your household been exposed or listed as a close contact to anyone with COVID-19 within the last 14 days?
- c. Has anyone in your household been recently tested for COVID-19 or have any members of your household been in ROM (quarantine, self-isolation) for any COVID-19 related reason?
- d. If a family answers yes to any of these questions, the child will not be allowed in care until ROM (quarantine, self-isolation) has been completed or the family member/child no longer has COVID-19 related symptoms. Families will not be charged during the time the child is out of care due to this screening.

6. We appreciate the continued dedication and devotion Team Minot has demonstrated during this challenging time, and we will continue to take proactive measures to keep our service members, civilians, and families safe.

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