



# Minot Air Force Base Tour Request Form

**\*\*Please read tour requirements on page 2 before submitting your request.\*\***

## I. Sponsoring organization:

Requester name:

Organization (if applicable):

Home/Office number:

Cell number:

E-mail address:

Number of people:

Age range of group:

Date of tour (Please provide 1-3 dates for consideration):

Arrival time:

Departure time:

## II. What is the purpose of your tour?

## III. Tour sites typically visited, but are not guaranteed due to unit availability include:

5<sup>th</sup> Bomb Wing

91<sup>st</sup> Missile Wing

Both Wings

Dormitory

UH-1N Huey Static

Air Traffic Control Tower

Fitness Center

Civil Engineer/EOD

Flight Simulator

Military Working Dog demo

Fire Department

Aircraft Maintenance

Aircraft weapons

Uniform 1 Training LF

B-52 Static Display

Mission Brief

Other:

## IV. Miscellaneous

Give any other significant information such as special requirements, handicap needs, etc.

Please e-mail to: [v35bw.pa@us.af.mil](mailto:v35bw.pa@us.af.mil). If you have any questions, call the Public Affairs office at 701-723-6212.

### **Base Tour Policy:**

NOTE: Tours that do not meet the below requirements will only be considered on a case-by-case basis.

- Tours must be **at least 15 individuals and no more than 40.**
- Participants must be **12 years of age or older.**
- Tour requests must be submitted **no later than 40 days prior** to the requested tour date.

MINOT AIR FORCE BASE PUBLIC AFFAIRS RESERVES THE RIGHT TO CANCEL CONFIRMED TOURS AT ANY TIME DUE TO MISSION REQUIREMENTS.

### **Requesting a Base Tour:**

- Public Affairs must receive a complete tour request form no later than 40 days prior to the requested tour date.
- Tours will not be approved/coordinated until the aforementioned request form is submitted.
- Tour requests will be filled on a first come, first serve basis.
- If a representative from the Public Affairs office has not confirmed receipt of your request within a week please follow up by phone, 701-723-6212 or by email, [v35bw.pa@us.af.mil](mailto:v35bw.pa@us.af.mil).
- Sending a request does not confirm your requested tour date.
- Information that is requested by the Public Affairs office must be returned no later than two weeks prior to the confirmed tour date to ensure proper coordination. Failure to meet this deadline will result in tour cancellation.
- Confirmed tour attendees age 18+ without prior base access must provide Public Affairs with the following information no later than two weeks prior to tour date in order to participate:
  - Full legal name
  - Social Security Number
  - Date of Birth
  - Driver's License/Passport/ID Number

\*This information is used for entry access purposes only. Information can be provided to the COMREL liaison via DoD Safe, phone call, or encrypted email.