



## DEPARTMENT OF THE AIR FORCE MINOT AIR FORCE BASE NORTH DAKOTA

25 January 2021

MEMORANDUM FOR ALL 5 BW AND 91 MW PERSONNEL

FROM: TEAM MINOT WING COMMANDERS

SUBJECT: Updated HPCON BRAVO Guidance

References: (a) Installation Memorandum, Renewal of Declaration of Public Health Emergency – COVID-19, 12 Nov 2020

1. After an assessment of recent COVID-19 cases on the installation and in the surrounding counties, we are revising and issuing this guidance to military members, DoD civilians, and families who are associated with Minot AFB. The following measures are based upon facts and circumstances related to the threat of the spread of COVID-19 in the area affecting Minot AFB, consultation with medical personnel, the COVID Response Working Group, and other Team Minot leadership. These measures remain subject to change upon re-evaluation.

2. Under the advisement of our local Public Health Emergency Officer (PHEO), the following measures will take effect immediately. The installation will change to HPCON BRAVO as we continue to monitor closely the positive progress made.

- a. This order may be enforced against anyone physically present on Minot AFB. This pertains to active duty military members (to include members of the reserve component, identified under 10 U.S.C § 10101, currently serving on active duty orders) assigned to or present upon Minot AFB, whether they are on or off of the installation, and civilians while present on this installation (e.g. DoD Civilian employees, dependents, retirees, etc.). DoD Civilians and dependents are highly encouraged to adhere to this policy off installation as well.
- b. Personnel on Minot AFB will wear facial coverings unless they are outdoors and can remain at least six feet away from others, in an office or vehicle by themselves, actively eating or drinking, or they are at home or in a vehicle with only their family or significant other. DoD Civilians and dependents are highly encouraged to adhere to this policy off installation as well.
- c. To reduce the potential for COVID exposure, all active duty personnel will avoid the 3 C's at all times: Crowding, Closed Spaces, Close Contacts.
  - (1) Indoor gatherings are limited to 70% of the room's fire code capacity not to exceed 100 personnel (except on-base schooling and religious services), and will continue to adhere to social distancing requirements.
  - (2) Unit commanders will follow indoor gathering parameters at para c.(1) of this letter for meetings. If not feasible, use virtual meeting options to conduct needed events.
  - (3) At the unit commander's discretion, work centers may utilize telework or alternate work schedules for personnel who are considered **high risk** or for mission related considerations.
  - (4) Outdoor gatherings may have up to 100 individuals.
  - (5) Active duty may utilize off base retail businesses. Personnel are encouraged to focus on purchasing needed items and discouraged from browsing ("Buy-Don't Shop").
  - (6) Team Minot members are authorized to dine-in at restaurants as long as the establishment follows CDC and State prescribed safety precautions. If the establishment has both a dining and a bar area, members will only be seated in the dining area. (DoD Civilians and dependents are highly encouraged to adhere to this policy).
  - (7) Team Minot members may return to utilizing all personal service businesses as long as the establishment follows CDC and State prescribed safety precautions.

(8) Active Duty members are prohibited from visiting the following locations:

- i. **Bars:** Establishments whose primary purpose is to serve alcohol. On-base establishments are still authorized.
- ii. Casinos or other gambling establishments.
- iii. Rallies, fairs or other large gatherings (>100 people).
- iv. Sporting events (indoor or outdoor) where physical distancing is not maintained by the venue.
- v. Movie theaters if face coverings and physical distancing are not required.

3. The following travel guidance applies to Team Minot Airmen for Leave, TDY, Passes, and Medical appointments outside of the safe travel area.

- a. For Team Minot Airmen (Active Duty and DoD Civilians) the safe travel area is defined as the State of North Dakota.
- b. Members traveling beyond 100 miles, but within the State of North Dakota, will require **supervisors** to provide and document a pre-departure briefing, using the AFGSC COVID-19 Pre Departure Risk Exposure Activity Worksheet and the current Public Health Risk Assessment Tool for Travel (PHRATT), which addresses public health and safety concerns with the planned travel.
- c. Team Minot Airmen who wish to travel outside of the State of North Dakota, will develop a restriction-of-movement (ROM) plan and acquire approval by their unit **commander** using the AFGSC COVID-19 Pre Departure Risk Exposure Activity Worksheet and the current Public Health Risk Assessment Tool for Travel (PHRATT).

4. To ensure past COVID-19 mitigation efforts are not undone, please continue to follow CDC, State and local guidance and practice preventive measures such as clean and sanitize high-touch surfaces at least daily. Airmen operating vehicles must sanitize high-touch vehicle surfaces at the beginning and end of use.

5. Safe and accessible child care is also a key component of mission readiness for both wings. In order to preserve this critical capability, the Child Development Center (CDC), Youth Center, School Age Program (SAP), and Family Child Care (FCC) homes will implement the following screening criteria for children placed in their care:

- a. Has you or your child had a fever, experienced cough, chills, headaches, or any other COVID-19 related symptoms within the last 24 hours?
- b. Has anyone in your household been exposed or listed as a close contact to anyone with COVID-19 within the last 14 days?
- c. Has anyone in your household been recently tested for COVID-19 or have any members of your household been in ROM (quarantine, self-isolation) for any COVID-19 related reason?
- d. If a family answers yes to any of these questions, the child will not be allowed in care until ROM (quarantine, self-isolation) has been completed or the family member/child no longer has COVID-19 related symptoms. Families will not be charged during the time the child is out of care due to this screening.

6. We appreciate the continued dedication and devotion Team Minot has demonstrated during this challenging time, and we will continue to take proactive measures to keep our service members, civilians, and families safe.

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