HOME EDUCATION

Minot Public School District #1
Minot, North Dakota 58701

Guidelines

and

Procedures

Jeff Holm, Coordinator
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- Has a baccalaureate degree.
- Has a North Dakota teaching certificate.
- Has met or exceeded the cut-off score on the national teacher exam given in North Dakota, or in any other state if North Dakota does not offer such a test.
- Has a high school diploma or a GED certificate.

IV. Additional provisions:

- Classes must be conducted for at least four hours per day for a minimum of 175 days per year. Parents are required to maintain an annual record (cumulative folder) of courses taken by the child and the child's academic progress assessments, including any standardized achievement test results. A parent shall furnish these records to any school to which the child may transfer upon request of the superintendent or other administrator of that public school district.
- Home educators may attend classes, in-service and training sessions provided to Minot Public Schools' teaching staff.
- Home educators must provide student assessments as required by NDCC. Standardized achievement tests must be given to each child receiving home education in grades four, six, eight and ten. Results must be filed with the Minot Public Schools' Home Educator's office. Minot Public Schools provides, at no cost, the Iowa Test of Basic Skills. Other assessments can be used at parents' cost. Some accepted alternatives are SAT or ACT. If the child's basic composite score on a standardized achievement test falls below the thirtieth percentile nationally, the child must be professionally evaluated for a potential learning problem by a multidisciplinary assessment team according to guide-lines established by the superintendent of public instruction. Specific testing instructions and dates will be mailed to home education families, each January or February.
- Minot Public Schools does not grant home education diplomas. We recommend that parents of children interested in obtaining a North Dakota high school diploma contact the North Dakota Division of Independent Study (701/231-6000). The Division of Independent Study has a program whereby home education students may be issued a high school diploma.

Superintendent/Home Education Coordinator Responsibilities

- Either directly or through his/her designee, carry out supervisory and administrative requirements of home education as described in NDCC

Curriculum Resources
Parents must determine the curriculum.
Parents are responsible for purchasing all materials.

A Beka School Services: Pensacola Christian College
Station TH, PO Box 1800
Pensacola, FL 32523-9160
1-800-874-3592

Accelerated Christian Education (ACE):
1-800-925-7777

Christian Home Educators Curriculum Manual:
Home Run Enterprises
12531 Aristocrat Ave Box P
Garden Grove, CA 92541

Christian Light Association (CLE):
A Bible-Based Curriculum for Grades 1-12
PO Box 1212 - North
Harrisonburg, VA 22801-1212
1-540-434-0750

The Elijah Company: 1053 Eldridge Loop
Crossville, TN 38558
1-615-456-6284

The Home School Books and Supplies:
104 South West Avenue
Arlington, WA 98223
1-360-435-0376

Home School Manual: Gazell Publications
1906 Niles-Buchanan Road,
Niles, MI 49120

Homeschooling Warehouse Great Christian Books:
(http://www.greatchristianbooks.com)
229 S. Bridge St., PO Box 8000
Elkton, MD 21922-8000

Math-U-See: A Manipulative Based K-12 Curriculum
1-888-854-MATH

Plain Path Publishers: PO Box 830, Columbus, NC 28722
1-704-863-2736

School of Tomorrow Curriculum: 1-800-925-7777

Shekinah Curriculum Cellar:
PO Box 2154, Costa Mesa, CA 92627

The Sycamore Tree: 2179 Meyer Place, Costa Mesa, CA
1-714-650-4466

The Teaching Home: A Christian Magazine for Home Education
1-800-500-8853

Support Resources

Minot Public School

Superintendent
Dr. David Looysen
215 Second Street SE
Minot, ND 58701
701-857-4422

Student Services Director
Jeff Holm
215 Second Street SE
Minot, ND 58701
701-857-4457

MPS Home Education Monitor
Monitor Assigned
215 Second Street SE
Minot, ND 58701
701-857-4456

Home Education Support Groups

North Dakota Home School Association Groups
Gail Biby, Director
Box 7400
Bismarck, ND 58507
701-223-4080

ND Department of Public Instruction

Home Education Program Director
ND Dept of Public Instruction
600 E Boulevard Avenue
Bismarck, ND 58505
701-328-1718

Division of Independent Study State Director
Robert Stone, Jr.
1510 North 12th Avenue
Fargo, ND 58105
701-231-6007

Adopted: April 6, 1998 **School District Code: 880**

Students Educated in Home Schools

The Minot Public School District #1 acknowledges the right of a parent to provide their own child's education in a home-based setting. The Superintendent will accept the information on the Statement of Intent filed with the district in accordance with North Dakota Century Code.

Students who are being home educated are eligible to participate in individual classes within the Minot Public School District #1 curriculum and in all extracurricular activities on the same basis as students who are enrolled in the Minot Public Schools.

The parent of any student seeking to transfer from home education to the Minot Public Schools will provide the district with all records concerning the courses taken by the child and the child's academic progress assessments that the parent has maintained according to law. These records, along with those of the standardized achievement tests that have been filed with the district, will be considered in placing the child in appropriate classes. Students who arrive without transcripts or other educational records which would indicate proper placement, will be given standardized tests in the basic skills areas within three weeks of enrollment to facilitate proper placement.

Students thought to be individuals with disabilities as defined by PL94-142 Section 504, and/or North Dakota law will be referred for testing and will receive an assessment within 30 days of the time the child was referred.

Evaluation resources used to determine placement will be an achievement test for each required subject for the particular grade into which the child is being transferred. For instance, a senior transferring to Minot Public Schools from a home school will be placed according to the principal's recommendation, after the student has taken the achievement test. Results of the achievement test will be weighted against the class averages. The principal in consultation with the superintendent will then place the student. A minimum course selection will be English, Math, Social Science, and Science (for the appropriate grade). The same resources will be used to determine eligibility for any credits that the student may be awarded toward high school graduation.

No certificates or diplomas will be awarded to home educated students by the Minot Public School District #1. Students must enter the regular Minot Public Schools program and complete all the necessary requirements to be eligible for a diploma from Minot High School.

2. Holds a baccalaureate degree;

3. Has met or exceeded the cutoff score of a national teacher examination given in this state or in any other state if this state does not offer such a test; or

4. Meets the requirements of section 15.1-23-06.

15.1-23-04. Home education - Required subjects - Instructional time. A parent supervising home education shall include instruction in those subjects required by law to be taught to public school students. The instruction must have a duration of at least four hours each day for a minimum of one hundred seventy-five days each year.

15.1-23-05. Home education - Academic records. A parent supervising home education shall maintain an annual record of courses taken by the child and the child's academic progress assessments, including any standardized achievement test results. If the child transfers to a public school district, the parent shall furnish the record, upon request, to the school district superintendent or other administrator.

15.1-23-06. (Effective through July 31, 2011) Home education - Required monitoring of progress. A parent who does not meet the qualifications provided in section 15.1-23-03 may supervise home education but must be monitored in accordance with section 15.1-23-07 for the first two years. If a child receiving home education obtains a basic composite standardized achievement test score below the fiftieth percentile nationally, the parent must be monitored for at least one additional school year and until the child receives a test score at or above the fiftieth percentile. If testing is not required by section 15.1-23-07 during the first two years of monitoring, the period of monitoring may not be extended, except upon the mutual consent of the parent and the monitor. If a parent completes the monitoring requirements of this section for one child, the parent may not be monitored with respect to other children for whom the parent supervises home education.

(Effective after July 31, 2011) Home education - Required monitoring of progress. A parent who has a high school diploma or a general education development certificate may supervise home education but must be monitored in accordance with section 15.1-23-07 for the first two years. If a child receiving home education obtains a basic composite standardized achievement test score below the fiftieth percentile nationally, the parent must be monitored for at least one additional school year and until the child receives a test score at or above the fiftieth percentile. If testing is not required by section 15.1-23-07 during the first two years of monitoring, the period of monitoring may not be extended, except upon the mutual consent of the parent and the monitor. If a parent completes the monitoring requirements of this section for one child, the parent may not be monitored with respect to other children for whom the parent supervises home education.

15.1-23-07. Home education - Required monitoring of progress - Reporting of progress - Compensation.

1. If monitoring is required under section 15.1-23-06, the school district shall assign and compensate an individual to monitor a child receiving home education unless the parent notifies the school district that the parent shall select and compensate an individual to monitor the child.

2. The individual assigned by the school district or selected by the parent under subsection 1 must be licensed to teach by the education standards and practices board or approved to teach by the education standards and practices board.

parent, the school district administers the test. The school district shall ensure that the test is administered by an individual who is employed by the district and who is licensed to teach by the education standards and practices board or approved to teach by the education standards and practices board.

15.1-23-11. Home education - Standardized achievement test - Results.

1. A parent supervising home education shall file the results of the child's standardized achievement test with the superintendent of the district in which the child resides or with the county superintendent if the district does not employ a superintendent.

2. If the child's basic composite score on a standardized achievement test is less than the thirtieth percentile nationally, a multidisciplinary assessment team shall assess the child for a potential learning problem under rules adopted by the superintendent of public instruction.

3. If the multidisciplinary assessment team determines that the child is not disabled and the child's parent wishes to continue home education, the parent, with the advice and consent of an individual who is licensed to teach by the education standards and practices board or approved to teach by the education standards and practices board, shall prepare a remediation plan to address the child's academic deficiencies and file the plan with the superintendent of the school district or with the county superintendent if the district does not employ a superintendent. The parent is responsible for any costs associated with the development of the remediation plan. If the parent fails to file a remediation plan, the parent is deemed to be in violation of compulsory school attendance provisions and may no longer supervise the home education of the child.

15.1-23-12. Home education - Remediation plan. The superintendent of the school district shall use the remediation plan required by section 15.1-23-11 as the basis for determining reasonable academic progress. The remediation plan must remain in effect until such time as the child achieves on a standardized achievement test a basic composite score at or above the thirtieth percentile or a score, which when compared to the previous year's test score, demonstrates one year of academic progress. At the option of the parent, the test may be one required by section 15.1-23-09 or one administered in a higher grade level. The child's parent, with the advice and consent of an individual who is licensed to teach by the education standards and practices board or who is approved to teach by the education standards and practices board, may amend the remediation plan from time to time in order to accommodate the child's academic needs. If after a remediation plan is no longer in effect the child fails to demonstrate reasonable academic progress on a subsequent test required by this section, a remediation plan must again be developed and implemented.

15.1-23-13. Home education - Disabilities - Services plan.

1. a. If a multidisciplinary assessment team, using eligibility criteria established by the superintendent of public instruction, determines that the child is disabled that the child requires specially designed instruction due to the disability, and that this instruction cannot be provided without special education and related services, the parent may continue to supervise home education, provided that:

   (1) The parent files with the school district superintendent a services plan that was developed privately or through the school district; and

benefiting from home education, the team shall notify the superintendent of the child's school district of residence and request that the child be evaluated by a multidisciplinary team appointed by the superintendent of the child's school district of residence.

2. The superintendent of the child's school district of residence shall forward copies of all documentation required by this section to the superintendent of public instruction.

15.1-23-16. Home education - Participation in extracurricular activities.

1. A child receiving home education may participate in extracurricular activities either:

   a. Under the auspices of the child's school district of residence; or

   b. Under the auspices of an approved nonpublic school, if permitted by the administrator of the school.

2. For purposes of this section, a child participating under the auspices of the child's school district of residence is subject to the same standards for participation in extracurricular activities as those required of full-time students enrolled in the district.

3. For purposes of this section, a child participating under the auspices of an approved nonpublic school is subject to the same standards for participation in extracurricular activities as those required of full-time students enrolled in the school.

4. Once a child's parent has selected the public school district or the approved nonpublic school in which the child will participate for purposes of extracurricular activities and has provided notification of the selection through the statement required by section 15.1-23-02, the child is subject to the transfer rules as provided in the constitution and bylaws of the North Dakota high school activities association.

15.1-23-17. (Effective through July 31, 2011) Home education - High school diplomas.

1. A child's school district of residence, an approved nonpublic high school, or the center for distance education may issue a high school diploma to a child who,through home education, has met the issuing entity's requirements for high school graduation provided the child's parent submits to the issuing entity a description of the course material covered in each high school subject, a description of the course objectives and how the objectives were met, and a transcript of the child's performance in grades nine through twelve.

2. In the alternative, a high school diploma may be issued by the child's school district of residence, an approved nonpublic high school, or the center for distance education provided the child, through home education, has completed at least twenty-one units of high school coursework from the minimum required curriculum offerings established by law for public and nonpublic schools and the child's parent or legal guardian submits to the issuing entity a description of the course material covered in each high school subject, a description of the course objectives and how the objectives were met, and a transcript of the child's performance in grades nine through twelve. The issuing entity may indicate on a diploma issued